

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

MONDAY, NOVEMBER 16, 2009

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

I. CALL TO ORDER

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:04 P.M. with President Wilbur Wolf, Jr., presiding. Eight (8) directors present: Wilbur Wolf, Jr., President; William Swanson, Vice President; Robert Lee Barrick, Secretary; Terry Lopp, Treasurer; Kingsley Blasco; Sandra Rosenberry Deaver; Richard Norris; and William Piper.

Richard Roush was absent.

Others in attendance: Richard Fry, Superintendent; Jeanne Temple, Assistant Superintendent; Kevin Roberts, Director of Curriculum/Instruction and Educational Technology; Richard E. Kerr, Jr., Business Manager; Steven Smith, High School Principal; Lauren Swartz and Douglas Kennedy, Student Representatives to the Board of School Directors; and Brenda Line, Board Minutes.

EXECUTIVE SESSION

The Board met in Executive Session from 7:53 to 8:00 P.M. to address personnel issues.

II. PLEDGE TO THE FLAG

President Wolf led all individuals present in the Pledge to the Flag.

III. PRAYER

Director Blasco offered a prayer.

IV. APPROVAL OF THE NOVEMBER 2, 2009 BUILDINGS AND PROPERTY COMMITTEE MEETING MINUTES AND THE NOVEMBER 2, 2009 REGULAR BOARD MEETING MINUTES

Motion by Blasco, seconded by Barrick for approval of the November 2, 2009 Buildings and Property Committee Meeting Minutes and the November 2, 2009 Regular Board Meeting Minutes. Roll call vote: Voting Yes: Blasco, Deaver, Norris, Piper, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

A. Student Representatives to the Board Report - Douglas Kennedy/Lauren Swartz

The students offered the following report:

1. Art Club students are painting scenes on the windows at Saylor's Market and Green Ridge Village on Monday, November 23, 2009.
2. Student Council members are collecting and sending blankets to soldiers in Iraq. Also, they are supporting staff appreciation by making homemade cookies for the teachers, aides, custodians, and bus drivers.
3. Twelve Student Council members represented Big Spring at the Pennsylvania Association of Student Councils this past weekend.
4. National Honor Society members are working on the annual Star Tree and food drive.
5. Club Care will help with the Special Olympics events, and they are preparing for the dodge ball tournament in March 2010. Students raised \$2,000.000 for charity during last year's dodge ball tournament. Early preparations are necessary for these increasingly larger events.
6. Winter sports begin on November 20, 2009. The sports include basketball, cheerleading, swimming, and wrestling.
7. The following new classes are being offered: Introduction to forensics taught by Mr. Myers; introduction to agribusiness, a dual-enrollment course offered through HACC where students earning a C or better receive college credit; personal finance, a requirement for all seniors; and French III and Chinese I online.
8. The breakfast for veterans was held this morning. 23 veterans from WWII, the Vietnam War, the Korean War, and current conflicts in Afghanistan and Iraq were present.
9. The band competed last Friday at the national championships in Annapolis and earned a score of 92.938. They were awarded eighth place, a positive end to their season.

President Wolf thanked the students for the report.

B. American Flag Presentation – Senior Airman Nathan Blasco

High School Principal Steve Smith welcomed and introduced **Pennsylvania Air National Guardsman Nathan Blasco** of the 193rd Special Operations Wing, who recently served in Operation Enduring Freedom in Afghanistan. Senior Airman Blasco presented to Principal Smith a flag flown on an AC-130J during a mission over Afghanistan on Columbus Day, October 12, 2009, of which Senior Airman Blasco was a part. The AC-130J is currently billed as the "brightest shining star in the Air Force."

Senior Airman Blasco read the words inscribed on a plaque that accompanies the flag presented this evening, and he noted that the certificate is signed by the mission's colonel and by Senior Airman Blasco.

Senior Airman Blasco invited Board members to attend "Public Day" where members of the public are invited to see the aircraft.

Senior Airman Blasco indicated that it was an honor to attend Big Spring High School as a student, and he thanked the District for continuing to support the troops in many ways, including the breakfast for veterans held this morning at the high school. Senior Airman Blasco noted that this gesture is quite meaningful to those who have served and are serving in the armed forces.

VI. STUDENT/STAFF RECOGNITION AND BOARD REPORTS (Continued)

B. American Flag Presentation (Continued)

Senior Airman Blasco thanked the Board for allowing him to make the flag presentation this evening, and he presented his father, Director Kingsley Blasco, with a lapel pin in recognition of his support for his family and the community.

Board members thanked Senior Airman Blasco with a standing ovation and a round of applause.

Mr. Fry noted that the District plans to schedule the breakfast for veterans as an annual event, and he added that students learn a lot from the veterans during this time. More than 20 veterans, including one 94-year-old veteran, attended the breakfast.

VI. TREASURER'S REPORT

The Treasurer's Report showed a General Fund ending cash and investment balance of \$13,168,929.42 as of October 31, 2009; an Athletic Fund balance of \$6,792.40 as of October 31, 2009; a Cafeteria Fund balance of \$202,749.73 as of October 31, 2009; Capital Reserve Fund investment balance of \$164,059.68 as of October 31, 2009; and a Student Activity/Miscellaneous Fund cash balance of \$154,772.26 as of October 31, 2009.

Motion by Lopp, seconded by Norris for acceptance of the Treasurer's Report. Roll call vote: Voting Yes: Blasco, Deaver, Norris, Piper, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

VII. PAYMENT OF BILLS

General Fund Account Payment of Bills and Central Treasury Athletic, Cafeteria, and Student Activity/Miscellaneous Account Payment of Bills

Motion by Lopp, seconded by Norris for approval of General Fund Account checks #55988-56167 totaling \$371,145.02 and Central Treasury Athletic Account checks #13430-13459 totaling \$5,338.24, Central Treasury Cafeteria Account checks #5120-5139 totaling \$143,482.22, and Central Treasury Student Activity/Miscellaneous Account checks #11678-11711 totaling \$19,104.18. Grand total General Fund, Athletic, Cafeteria, and Student Activity/Miscellaneous: \$539,069.66. Roll call vote: Voting Yes: Blasco, Deaver, Norris, Piper, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

VIII. READING OF CORRESPONDENCE

There was no reading of correspondence.

IX. RECOGNITION OF VISITORS

Daniel Lehman and April Messenger.

X. PUBLIC COMMENT PERIOD

No public comment was offered.

XI. STRUCTURED PUBLIC COMMENT PERIOD

No structured public comment was offered.

XII. OLD BUSINESS

There was no old business.

(NOTE: The Board addressed
XIII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-10,
following Item A-10.)

XIII. NEW BUSINESS

A. PERSONNEL CONCERNS

1. Additional Per Diem Substitute Teacher (ACTION ITEM)

Carrie Walters Elementary Education

The administration recommended that the Board of School Directors approve the addition of Carrie Walters to the 2009-2010 per diem substitute teacher list as presented.

(ACTION ITEM)

2. Mr. John Scudder, Administrator on Assignment, submitted his letter of resignation for the purpose of retirement effective February 5, 2010. Mr. Scudder's severance allowance has been calculated and submitted to the Board for approval at this time.

As per the following calculations, Mr. Scudder is entitled to a severance allowance in the amount of \$18,000.00, under option #2.

Option #1:
10 years of service X \$175.00 = \$1,750.00

Option #2:
240 unused sick leave days X \$95.00 = \$22,800.00
(\$18,000.00 maximum)

The administration recommended that the Board of School Directors accept Mr. Scudder's letter of resignation for the purpose of retirement and his severance allowance of \$18,000.00 as presented.

3. Substitute Custodial Worker (ACTION ITEM)

The individual whose name is listed below was recommended to serve as a custodial substitute during the 2009-2010 school year.

Mr. William Rand, Sr.

The administration recommended that the Board of School Directors approve Mr. Rand as a custodial substitute as presented.

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XIII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

4. Substitute Cafeteria Worker's

(ACTION ITEM)

The individual's whose names are listed below are recommended to serve as cafeteria substitute's during the 2009-2010 school year.

**Mrs. Tamara Dobson
Mrs. Christine Cohick**

The administration recommended that the Board of School Directors approve Mrs. Dobson and Mrs. Cohick as cafeteria substitutes as presented.

(ACTION ITEM)

5. Mrs. Judith Creps, High School Guidance Counselor/Gifted Support, requested four and one half days of leave without pay, retroactive to November 2, 3, 4, 5 and 6, 2009.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

A copy of Mrs. Creps' letter was included with the agenda.

The administration recommended that the Board of School Directors approve Mrs. Creps' request for four and one half days of leave without pay as presented.

6. Winter Fitness Center Strength Coach

(ACTION ITEM)

Mr. Jay Hockenbroch recommended the individual listed to serve as the Winter Fitness Center Strength Coach for the 2009-2010 school year.

Mr. John Beeman

The administration recommended that the Board of School Directors appoint the above-listed individual as the Winter Fitness Center Strength Coach during the 2009-2010 school year and establish Mr. Beeman's salary based on the current contract between the Big Spring Education Association and the Big Spring School District.

(ACTION ITEM)

**7. Stephanie Flowers
Newville, PA 17241**

Long-Term Substitute Business Education Teacher
at the High School
(replacing Mrs. Justine Sieg, who will be on child-rearing leave)

Education:

Shippensburg University – Management Information Systems (Bachelor's Degree)

Experience:

Shippensburg Senior High School – Student Teacher
Scotland School for Veterans' Children – Teacher

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XIII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

7. Stephanie Flowers (Continued)

The administration recommended that the Board of School Directors appoint Ms. Flowers to serve as a long-term substitute Business Education Teacher at the High School beginning approximately December 1, 2009, replacing Mrs. Sieg, who will be on child-rearing leave. Ms. Flowers' compensation for this position should be established at Bachelor's, Step 1 \$37,812.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

8. Classified Personnel Transfers

(ACTION ITEM)

As per Board Policies 3850.1-3850.4, the administration will transfer the classified employees whose names are listed below:

<u>Employee</u>	<u>From</u>	<u>To</u>
Mrs. Nancy Baker	Seven-Hour Learning Support Aide at Oak Flat	Seven-Hour Middle School Learning Support Aide (replacing Deb Carpenter who has resigned)
Mrs. Kim Wickard	Five-Hour Middle School Aide	Six-Hour Emotional Support Aide (replacing Mrs. Baker who is transferring from Oak Flat)

The administration recommended that the Board of School Directors approve the transfers of the above listed individuals as presented.

9. Learning Support Aide

(ACTION ITEM)

The individual whose name is listed below was recommended to serve as learning support aide at the Middle School, replacing Kim Wickard, who transferred to Oak Flat Elementary School.

Theresa Boegel

The administration recommended that the Board of School Directors approve the appointment and assignment of Theresa Boegel for the 2009-2010 school term and establish her hourly wage at Step 4, \$10.75 per hour, pending receipt of all required paperwork.

10. Additional Substitute Instructional Aide

(ACTION ITEM)

Judith Webber

The administration recommended that the Board of School Directors approve Ms. Webber to be on the 2009-2010 substitute instructional aide list, pending all required paperwork.

VOTE ON XIII., NEW BUSINESS, A., PERSONNEL CONCERNS

Motion by Barrick, seconded by Norris to combine and approve XIII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-10, as outlined and recommended above. Roll call vote: Voting Yes: Blasco, Deaver, Norris, Piper, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XIII. NEW BUSINESS (Continued)

B. Credit Pay

(ACTION ITEM)

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amounts in accordance with the negotiated contract.

Matthew Engleman	\$ 939.30
David Roberts	\$ 1,119.00
Jillian Schreffler	\$ <u>1,071.00</u>
Total	\$ 3,129.30

The administration recommended that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

Motion by Blasco, seconded by Lopp to approve the recommendation as outlined above.
Roll call vote: Voting Yes: Blasco, Deaver, Norris, Piper, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

C. Facilities Utilization Request

(ACTION ITEM)

Mr. Chad Feeser requested permission to use the high school auditorium at 2:00 P.M. on Sunday, November 22, 2009, for the Big Spring High School Theater Club. Because the utilization date is on a Sunday, Board action is necessary.

The administration recommended that the Board of School Directors approve Mr. Feeser's request to use the high school auditorium at 2:00 P.M. on November 22, 2009, as presented.

Motion by Blasco, seconded by Lopp to approve the recommendation as outlined above.
Roll call vote: Voting Yes: Blasco, Deaver, Norris, Piper, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

D. Additional Post-Graduation Party Fundraisers

(ACTION ITEM)

The Post-Graduation Party Committee requested permission from the Board of School Directors to conduct the additional fundraisers listed during the 2009-2010 school year.

Hershey Bear Night
Terry Lynn Fundraising (nuts, fruits, etc.)
Zap a Snack
Southside Deli Subs

The administration recommended that the Board of School Directors authorize the Post-Graduation Party Committee to conduct the fundraisers listed during the 2009-2010 school year.

Motion by Lopp, seconded by Norris to approve the recommendation as outlined above.
Roll call vote: Voting Yes: Blasco, Deaver, Norris, Piper, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XIII. NEW BUSINESS (Continued)

E. Lot on Pine Road

(ACTION ITEM)

Mr. Richard W. Fry, Superintendent, received correspondence from Mr. Philip Spare, Solicitor, regarding Big Spring School District's potential ownership of a lot on Pine Road. To determine the ownership of the lot on Pine Road, a title search would be required to determine the status of this property. The cost of the title search will be approximately three-hundred dollars (\$300.00).

The administration recommended that the Board of School Directors authorize Mr. Spare to proceed with the title search of the property on Pine Road, with the cost of the title search being approximately three-hundred dollars (\$300.00).

Motion by Lopp, seconded by Blasco to approve the recommendation as outlined above.
Roll call vote: Voting Yes: Blasco, Deaver, Norris, Piper, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

F. Big Spring Resolution # 7

(ACTION ITEM)

The Cumberland-Perry Area Vocational Technical School Joint Operating Committee (JOC) has approved Resolution 2009-2 recommending certain amendments to the Articles of Agreement. Resolution 2009-2 directs the Cumberland Perry Area Technical School administration to prepare and distribute a model resolution to the board of school directors for each member school district, consenting to the recommended amendments to the Articles of Agreement. The resolution was included with the agenda.

The administration recommended that the Board of School Directors approve Big Spring Resolution #7 as presented to incorporate the proposed First Addendum to the Articles of Agreement at the Cumberland-Perry Area Vocational Technical School.

Motion by Lopp, seconded by Norris to approve the recommendation as outlined above.
Roll call vote: Voting Yes: Blasco, Deaver, Norris, Piper, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

G. First Addendum to the Articles of Agreement

(ACTION ITEM)

The Cumberland-Perry Area Vocational Technical School Joint Operating Committee (JOC) has proposed the First Addendum to the Articles of Agreement. Resolution #2 incorporates by reference the proposed First Addendum to the Articles of Agreement. The First Addendum to the Articles of Agreement are consistent with provision set forth in Resolution #2 approved by the Joint Operating Committee. The First Addendum to the Articles of Agreement was included with the agenda.

The administration recommended that the Board of School Directors approve the First Addendum to the Articles of Agreement from the Cumberland-Perry Area Vocational Technical School as presented.

Motion by Norris, seconded by Blasco to approve the recommendation as outlined above.
Roll call vote: Voting Yes: Blasco, Deaver, Norris, Piper, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

In response to a question from Director Barrick, Mr. Fry indicated that he would forward the First Addendum to the Articles of Agreement to the appropriate person to ensure it is circulated properly for signatures.

XIII. NEW BUSINESS (Continued)

(ACTION ITEM)

H. Contractor Payments (#6-7) for DAO Boiler Replacement - Capital Reserve Fund

McKissick Associates reviewed payment applications from Herre Bros., Inc., for work performed on the DAO boiler project. These payments will come from the Capital Reserve Fund. Copies of the payment applications in the amount of \$13,950.00 for the HVAC contract and \$450.00 for the plumbing contract are included in the Board packet. After these payments, the balance remaining to be paid is \$59,071.90 for HVAC contract and \$12,552.00 for plumbing.

The administration recommended that the Board of School Directors approve payment from the Capital Reserve Fund to Herre Bros., Inc., in the amount of \$13,950.00 for the HVAC contract and \$450.00 for the plumbing contract.

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above.
Roll call vote: Voting Yes: Blasco, Deaver, Norris, Piper, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

I. Tuition Exemption for Non-Resident Student

(ACTION ITEM)

Mrs. Amanda Worrell requested permission for her daughter, Jennifer Young, a Big Spring High School senior, to complete her senior year at Big Spring High School as per the conditions outlined in Board Policy 202.3: "Non-resident students in the senior class may be given special consideration to continue their education in the district at the discretion of the Superintendent of Schools provided they have been enrolled in the Big Spring School District a minimum of two (2) full years immediately preceding their senior year." The parents are required to provide the necessary transportation.

Jennifer Young Grade 12

The administration recommended that the Board of School Directors approve Mrs. Worrell's request for a tuition exemption for her daughter, Jennifer Young, for the 2009-2010 school year, as per the conditions outlined in Board Policy 202.3.

Motion by Norris, seconded by Blasco to approve the recommendation as outlined above.
Roll call vote: Voting Yes: Blasco, Deaver, Norris, Piper, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

(ACTION ITEM)

J. Proposed Updated Job Description for Department Chairperson

Mrs. Jeanne Temple, Assistant Superintendent, has made revisions to the job description for the Department Chairperson.

A copy of the job description was included with the agenda.

The administration recommended that the Board of School Directors approve the updated job description for the Department Chairperson, as presented.

Motion by Barrick, seconded by Lopp to approve the recommendation as outlined above.
Roll call vote: Voting Yes: Blasco, Deaver, Norris, Piper, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XIII. NEW BUSINESS (Continued)

K. R. Zimmerman

(ACTION ITEM)

Under Section 514 of the Pennsylvania School Code, Mr. Richard Zimmerman has been removed from his position as high school custodian effective immediately.

Motion by Blasco, seconded by Swanson to affirm the administration's decision to terminate Mr. Zimmerman from his position as high school custodian effective immediately. Roll call vote: Voting Yes: Blasco, Deaver, Norris, Piper, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

L. ADA Language for Job Descriptions

(INFORMATION ITEM)

Mrs. Jeanne Temple, Assistant Superintendent submitted a list of the job descriptions that must be updated to include ADA language. The Americans with Disabilities Act requires language in job descriptions that describes the following: Work Environment, Physical Demands, Sensory Abilities, Temperament, Cognitive Ability, Specific Requirements (driver's license, certificates ...) Holidays, Rate of Compensation and General Comments.

This was a Board information item.

M. Positive Behavior Support Policy # 113.1

(INFORMATION ITEM)

Mr. Gillet submitted the Positive Behavior Support Policy for review, and a copy of the policy included with the agenda.

This is a Board information item.

Superintendent Fry indicated that the administration wants to ensure that the appropriate trained staff members are using restraints only when necessary.

In response to a question from Director Barrick, Mr. Fry indicated that the appropriate staff members are being trained in safe physical management techniques. Mr. Roberts and Mr. Boyd are trained and also certified to train others in safe physical management techniques, and they will be training other staff members in those techniques. Teams are designated in each building for these purposes.

N. Food Safety Policy # 808.2

(INFORMATION ITEM)

Mr. Gilliam submitted the Food Safety Policy for review, and a copy of the policy was included with the agenda.

This was a Board information item.

Mr. Fry noted that this is a new policy that will be on the agenda for Board action at the next meeting.

O. 2009-2010 Earned Income Tax Report **(INFORMATION ITEM)**

Business Office personnel prepared a 2009-2010 Earned Income Tax Report, and a copy of the report was included with the agenda.

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XIII. NEW BUSINESS (Continued)

P. 2009-2010 General Fund Year to Date Report

(INFORMATION ITEM)

Business Office personnel have prepared a 2009-2010 General Fund Year to Date Report and a copy of the report was included with the agenda.

XIV. FUTURE BOARD AGENDA ITEMS

There were no future Board agenda items.

XV. COMMITTEE REPORTS

A. District Improvement Committee – Mrs. Lopp

No meeting was conducted, and no report was offered.

The most recent meeting of the District Improvement Committee was postponed until Thursday, November 19, 2009, from 6:00 to 8:00 P.M.

B. Athletic Committee – Mr. Swanson

No meeting was conducted, and no report was offered.

C. Vocational-Technical School – Mr. Wolf/Mr. Piper

No meeting was conducted, and no report was offered.

D. Buildings and Property Committee – Mr. Barrick

At this evening's Committee of the Whole of the Board meeting, Mr. Roberts offered a short video clip of a tour of the exterior of the proposed Plainfield Elementary School building.

Mr. Barrick reported the following items addressed at a recent BAT (Building Advisory Team) meeting regarding proposed Plainfield and Newville Elementary School buildings:

1. The architect was directed to make "draconian" cuts to the proposed Plainfield Elementary School.
2. An additional 4,000 square feet have been eliminated from the Plainfield Elementary School project in addition to the 12,000 square feet that had been eliminated recently. Nearly 17,000 square feet have been eliminated since the original proposal.
3. The Plainfield Elementary School building layout has been modified. The media center will be moved to the exterior of the building. The art room has been placed where the media center had been located adjacent to the gymnasium, and the gymnasium/all-purpose room has been reduced by half.
4. A serving line has been removed from the kitchen area for the proposed Plainfield Elementary School.
5. The office space has been cut by approximately one-third for the proposed Plainfield Elementary School.

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XV. COMMITTEE REPORTS (Continued)

D. Buildings and Property Committee (Continued)

6. All but 18 parking spaces in front of the building have been eliminated for the proposed Plainfield Elementary School. Only those required by code will be included.
7. BAT members are unhappy with the public restrooms for the proposed Plainfield Elementary School and are attempting to "wiggle some of those back into the project."
8. The proposed Plainfield Elementary School is now a "bare-bones, no-frills building."
9. Increasing the size of the proposed Plainfield Elementary School in the future would require a project similar to the current Newville Elementary School project. Although parts of the building are designed for expansion, the infrastructure areas would be too small to add another K-5 level. To accommodate another classroom at each grade level, at the very least, the building would require expansion of the well fields, gymnasium, library, computer lab, and serving area.
10. Any enrollment increase in the District would likely be accommodated by redrawing school boundaries and making changes at Mount Rock Elementary School or Newville Elementary School.
11. The District at this time could comfortably accommodate an additional 150 to 200 elementary school students. Although Oak Flat Elementary is listed at a higher capacity than its current student enrollment, the statistics are misleading because of the space requirements associated with the special education classrooms at that school.
12. The housing development requirements in West Pennsboro Township coupled with the sewer and water situation in that area lead the administration to believe that student enrollment in that region of the District would remain static over the next 20 years.
13. The cuts to proposed Plainfield Elementary School building were made based on the District's finances and a based on a recommendation from Mr. Kerr. The proposed plans promote good stewardship of the taxpayers' money.
14. The proposed plans for the proposed Plainfield Elementary School and Newville Elementary School projects require no tax increase to support the projects. The projects would be funded solely using wrap-around debt. In addition, monies would be set aside in the Capital Reserve Fund to complete other necessary capital improvements.
15. The Newville Elementary School changes to the administration area must be made to make the building safer.
16. Borrowing for the Newville Elementary School project would occur after the bids are received in December 2009.
17. The Newville and Plainfield projects will be bid separately so that the Newville project could get underway more quickly.
18. The gray-water system at Plainfield Elementary School has been eliminated.
19. It is not yet known if the Plainfield facility would qualify as a LEED project in light of the recent modifications to the project.
20. The District's \$50,000.00 grant request from Cumberland County for photovoltaic panels has been approved.

E. Finance Committee – Mr. Blasco

The Finance Committee will meet after Thanksgiving to begin the 2010-2011 budget process.

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XV. COMMITTEE REPORTS (Continued)

F. South Central Trust – Mr. Blasco

No meeting was conducted, and no report was offered.

G. Capital Area Intermediate Unit – Mr. Wolf

The total number of CAIU employees has been reduced because the entity passed on State projects in light of State funding uncertainties. The CAIU Board has been more diligent with the hiring process recently in an effort to contain costs.

H. Cumberland County Tax Collection Committee – Mr. Wolf

The Cumberland County Tax Collection Committee (CCTC) has hired a solicitor, and the CCTC is moving forward with writing bylaws. The group will postpone a formal decision on a tax collector until the bylaws are completed and approved by the CCTC.

The Capital Tax Collection Bureau has assured the CCTC that there would be smooth transition to the new entity if CapTax is not selected as the tax-collection entity. This would ensure that there are no delays in tax collection and distribution to the District.

Perry County is committed to CapTax as the tax-collection entity. Future tax collection for Dauphin County is uncertain.

XVI. SUPERINTENDENT'S REPORT

A. Cornman Drive Bus Stops

The Pennsylvania Department of Transportation has determined that the District's bus stops on Cornman Drive are safe.

Mr. Fry indicated that the bus stops would stay as they are for the remainder of the school year; however, substantive bus-stop changes would be considered during the summer of 2010 as part of the budget process. Mr. Fry added that bus stops across the District would be monitored, and difficult decisions would be made regarding those bus stops that could be consolidated in an effort to save money.

In response to a question from President Wolf, Mr. Fry indicated that the administration would communicate this information to the families on Cornman Drive.

B. Veterans Day Activities

Superintendent Fry indicated had the Board has been informed of the Veterans Day activities across the District to ensure that students understand the sacrifices that have been made and are being made by veterans and active-duty armed forces personnel.

A breakfast for veterans was offered this morning. More than 20 veterans were in attendance.

Mr. Fry thanked the Board for encouraging these activities when the District calendar was prepared.

C. H1N1 Vaccines

Mr. Fry indicated that 236 vaccines, approximately 50 percent participation, have been administered at Plainfield and Mount Rock Elementary School, both mists and injections.

The vaccines are slated for distribution at Oak Flat Elementary School on Wednesday, November 18, 2009, and at Newville Elementary School on Friday, November 20, 2009.

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XVI. SUPERINTENDENT'S REPORT (Continued)

C. H1N1 Vaccines (Continued)

Vaccines will be offered to secondary school students on Tuesday, November 24, 2009.

Mr. Fry commended the nurses for doing a "tremendous job" administering the vaccines.

D. Thank you, Director Deaver!

On behalf of the Board and administration, Superintendent Fry presented Director Sandra Deaver with a token of appreciation for her four years of service on the Board of School Directors. Mr. Fry added that he has appreciated Mrs. Deaver's "dedication in helping to move the District forward."

Director Deaver indicated that, although she was unaware of all that was involved with being a Board member before being elected, she has appreciated this "enriching experience" that she will treasure as one of the best experiences of her life.

Mrs. Deaver publicly thanked the residents of Lower Mifflin Township for putting their confidence in her and electing her four years ago.

Mrs. Deaver thanked the Board members for their professionalism, courtesy, and patience as they address the issues facing the District. Mrs. Deaver wished her successor well, and she added that her prayers are with the Board members and their families for continued success in the future. Mrs. Deaver concluded that it has been an honor to serve on the Big Spring School Board.

President Wolf indicated that it has been an honor serving with Mrs. Deaver on the Board.

XVII. BUSINESS FROM THE FLOOR

Happy Thanksgiving!

Director Barrick wished everyone a happy Thanksgiving.

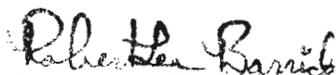
XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

There was no public comment regarding future Board agenda items.

XIX. ADJOURNMENT

Motion by Blasco, seconded by Lopp to adjourn. Roll call vote: Voting Yes: Blasco, Deaver, Norris, Piper, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

The meeting was adjourned at 8:45 P.M.



Robert Lee Barrick, Secretary

NEXT SCHEDULED BOARD MEETING: Monday, December 7, 2009